



Archive history - Standard Processing



DISPRAX



::: OVERVIEW

This course covers how the TIMMS Archive History functions work, and discusses the archiving processes from start to finish.

::: AREAS COVERED

- How the Archive History functions are set up and suggested approach
- What tasks should be performed prior to performing an Archive
- Tasks that need to be performed after the Archive

::: PRIOR KNOWLEDGE

This course assumes an understanding of how your company uses TIMMS in particular what data exists within the system.

Attendees should also have previously completed the Introduction (ADM1) and Advanced (ADM2) System Administration courses and be actively using this knowledge.

::: WHO WILL BENEFIT?

- TIMMS Administrator
- Network Administrator
- Admin. Staff

::: BENEFITS OF TRAINING

Regular training sessions are critical to ensuring your staff maximise their usage of the TIMMS system.

Our training is performed by **TIMMS certified Training Consultants** in an environment that promotes discussion and learning, helping to:

- Gain a deeper understanding of how the TIMMS system works
- Build skills and confidence
- Improve usage of TIMMS to maximise efficiency and accuracy

Workshop level:

- Day-to-Day Processing
- Intermediate
- **Advanced Setup**

Course Code: AH01

Course Duration: 2+ hours

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