



Order Entry - FIS Sales Processing



DISPRAX



::: OVERVIEW

This course will introduce you to the FIS sales functions within the TIMMS Order Entry module.

It includes the setup required to be able to use FIS Sales, as well as processing FIS Sales documents. Key enquiries and reports will be covered to assist you with performing these functions.

::: AREAS COVERED

- Setup of FIS Sales
- Creating / Modifying / Cancelling a FIS Sale
- Releasing the FIS document
- Key Reports and Enquiries

::: PRIOR KNOWLEDGE

It is expected that participants will have a thorough understanding of the topics covered in the Order Entry - Sales Processing (OE01) course.

::: WHO WILL BENEFIT?

- TIMMS Administrators
- Sales Staff
- Administration Staff

::: BENEFITS OF TRAINING

Regular training sessions are critical to ensuring your staff maximise their usage of the TIMMS system.

Our training is performed by **TIMMS certified Training Consultants** in an environment that promotes discussion and learning, helping to:

- Gain a deeper understanding of how the TIMMS system works
- Build skills and confidence
- Improve usage of TIMMS to maximise efficiency and accuracy

Workshop level:

- Day-to-day Processing
- **Intermediate**
- Advanced Setup

Course Code: OE05

Course Duration: 2 hours

To register please phone or email training@disprax.com.au

Surveyors Place
Level 1, 119 Ferrars Street
Southbank VIC 3006

Telephone: +61 3 9682 3700
Facsimile: +61 3 9682 9022
Website: www.disprax.com.au